

Minutes of the
Allen County Project Development Board Meeting
August 4, 2010

The Allen County Project Development Board (PDB) met in special session Wednesday, August 4, 2010 at 2:30 P.M. in the Circuit Courtroom of the Courthouse.

The meeting was called to order by Allen County Judge Executive Bobby Young. Judge Young called the roll with the following members present: Gary Horne, Magistrate; Janet Crocker, Senior Circuit Judge; Frank Wakefield II, Senior District Judge; Todd B. Calvert, Circuit Court Clerk; James Secrest Sr., Kentucky Bar Association; Janet Johnson, Citizen at Large; Christina Taylor, AOC Appointed Officer; Danny Rhoades, Project Coordinator with Administrative Office of the Courts; and Melba Patrick, PDB Secretary.

In accordance with the Kentucky Court of Justice Rules of Administrative Procedure Part X, Allen County Judge Bobby Young requested a motion to approve the minutes from the June 16, 2010 meeting. A motion was made by James Secrest Sr. to approve the minutes, seconded by Senior District Judge Frank Wakefield II. Motion unanimously approved.

Judge Young informed the Board that the Executive Committee had met on/or about July 14, 2010 and approved the builder's risk property insurance. Quotes were received from Morehead Insurance for Hartford Insurance Company for \$13,016.38; Wooten Insurance turned in prices from Ohio Casualty \$13,234.00, Zurich Insurance \$14,338.53, and Hartford \$14,081.00. The Committee awarded the bid to the lowest bidder Morehead Insurance. James Secrest Sr. made a motion, seconded by District Judge Frank Wakefield, to approve the Executive Committees decision. Motion unanimously approved. Judge Young informed the Board it would be effective August 1, 2010.

Danny Rhoades asked the Board to approve requisition #1A, pay estimate 12, total amount \$129,884.82 to be paid out of the new construction account after the bond sale. District Judge Frank Wakefield made a motion to approve payment. Circuit Clerk Todd Calvert seconded with the Board voting unanimous.

Mr. Rhoades presented the Board with an invoice from Attorney Kelly Powell in the amount of \$117.50 for deed preparation and recording for the strip of land that went in front of the old Garrett and Mandrell's building. Circuit Judge Janet Crocker made a motion to approve payment pending AOC's approval. Circuit Clerk Todd Calvert seconded the motion. Motion unanimously approved.

Holly King with architects Sherman, Carter, Barnhart, appeared before the Board. She also brought and introduced Russ Litsinger from Marcum Engineering. Mr. Litsinger explained to the Board the facility commissioning process. The firm hired will be on site to verify everything is maintained and performing as energy efficient as possible. It offers an advocacy service to owners and operators of buildings that provides a high level of assurance for proper installation and operation of systems within performance tested guidelines set forth in the design intent documents. Motion was made by James Secrest Sr., seconded by Gary Horne, to accept the commissioning process for the Judicial Center project. The Board voted with 5 ayes and District Judge Frank Wakefield, County Judge Bobby Young, and Janet Johnson, all voting nay. Motion carried.

Circuit Judge Janet Crocker made a motion, seconded by District Judge Frank Wakefield, to accept the low bid of \$44,825.00 from Marcum Engineering for commissioning. Motion approved.

Keith Brock with Ross, Sinclair & Associates appeared before the Board. He reported on the bond sale July 13, 2010 and borrowing rate 3.55% for municipal debt. He requested approval and authorization for County Judge Bobby Young to sign the documents. Motion was made by James Secrest Sr., seconded by Janet Johnson, with the Board voting unanimous to approve.

Richard Mitchell with Codell Construction reported to the Board the process of the project. He requested the Board make a brick selection. They will construct two small sample walls of the two bricks chosen earlier by the Board and request the Board meet in special session Wednesday, August 18, 2010 at 2:30 P.M. to make a decision. They need that decision made to construct the retaining wall between the Judicial Center and Library.

The Board will meet Wednesday, September 1, at 2:30 P.M. for their regular meeting. James Secrest Sr. made a motion to adjourn at 3:40 P.M. with Gary Horne seconding the motion. Motion approved.